

Central School S.P.O.R.T.
Request for Funds

Name:

Item or Services Requested:

[Attach description, item number and picture (where available). *Please take the time to shop for the best price you can find.* Please list the vendor since S.P.O.R.T. does receive some discounts at local suppliers.

Cost: \$
Shipping/Handling: \$
TOTAL COST: \$

Vendor:
Phone or Web Site:

Explain the need for this item:

Who will use this item (one team, all athletes or the entire school)?

What is the life span of this item?

Where will the item be located and/or stored? Who will be responsible for it?

I have shopped for the best price in this item and have checked with my school principal and athletic director to determine if school funds are available for this item.

Coach/Teacher Signature _____ Date _____

Principal's Approval _____ Date _____

*Please allow an appropriate amount of time for each item to be voted on, ordered and delivered.

THIS FORM SHOULD BE SUBMITTED TO THE CENTRAL SCHOOL PRINCIPAL who will review and approve it prior to submission to the S.P.O.R.T. Executive Board.

S.P.O.R.T. Board Action _____ Date _____